



APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT MAINTENANCE AND REPAIRS OF THREE (3) AUTOMATIC SLIDING DOORS AT THE MINING QUALIFICATIONS AUTHORITY, 07 ANERLEY ROAD PARKTOWN FOR A PERIOD OF 3 YEARS.

OBJECTIVES

- Maintain all three sliding doors in safe, smooth, and reliable operating condition.
- Minimise unplanned downtime through preventative servicing.
- Provide rapid response and repair in emergencies.

SCOPE OF WORK

1. Quarterly Preventative Maintenance

Visual & Functional Inspection

- Check glazing, frame, seals, interlocks and hardware for wear, damage or misalignment
- Test opening/closing action and soft-close

Track & Roller Service

- Remove debris from top and bottom tracks; clear drainage channels
- Inspect rollers and guide wheels; replace any worn assemblies
- Lubricate rollers, bearings and guide channels with approved lubricant

Alignment & Adjustment

- Adjust roller tension, door leaf alignment and closing buffers to manufacturer's tolerances

Seal & Weather-strip Maintenance

- Check brush-pile strips and seals; replace any sections showing deterioration

Hardware Check

- Tighten or replace loose locksets, flush-pull handles, door stops and finger-guard interlocks

2. Reactive (Unplanned/ emergency) maintenance

- Provide a 24/7 emergency call-out number
- Respond to emergencies within 2 hours; non-emergency call-outs within 4 hours
- Diagnose and restore: repair or replace rollers, tracks, buffers, seals, locksets or other failed components.

Pricing Schedule

(a) Scheduled maintenance

Description: Scheduled maintenance – 3 doors	Quarterly rate (for all three doors, including VAT)_ costs must include labour, travel and all related costs.	Annual Rate (for all three doors, including VAT)
Year 1		
Year 2		
Year 3		
Grand total for three year contract including VAT		

(b) Reactive (unplanned/ emergency) Maintenance

Item No	Description	Rate per hour
1.	Technician	
2.	Assistant Technician	
3.	Travel (per KM)	
4.	Mark Up on material and spares	
5.	Call Out Fee	Per call out (not including return jobs):

Mandatory requirements

1. The prospective service provider must be registered with the CIDB under 1EP/ 1ME or higher.

2. Must attend a compulsory briefing session.

Date: 18 July 2025

Time: 11am

Venue: Mining Qualification Authority Head Office

7 Anerley Road

Parktown

2193



Mining Future Skills