

## DISCRETIONARY GRANTS APPLICATION FORM 2023/2024

### GRANT APPLICATIONS APPLYING FOR: CLUSTER 2: PROJECTS PROGRAMMES

This application form must be completed by an approved Centre of Specialisation TVET and Host Mining companies wishing to participate in the following programmes supported by MQA. The Employer/Applicant may apply on this application form for one or more programmes indicated below:

SECTION	PROGRAMME
D	ARTISAN DEVELOPMENT GRANT APPLICATION – CENTRES OF SPECIALISATION

#### A. APPLICANT DECLARATION

I, \_\_\_\_\_, named hereunder, declare that as the duly authorised representative of the Employer/Organisation confirms that Employer/Organisation will comply with the general rules and criteria hereunder and further confirm that all the information provided in this application is true and accurate.

Name and Surname:		Date:	
<a href="#">Click here to acknowledge commitment</a>			

#### NOTE:

The Applications Form is an electronic FILLABLE PDF FORMAT with drop-down menus where applicable. You must click on the appropriate selection button and/or type in the information where such information is required. Do not complete the form by hand.

**This application form must be submitted electronically to [grants@mqa.org.za](mailto:grants@mqa.org.za). Application forms submitted to any other e-mail address at MQA will be disqualified.**

## **B. GENERAL APPLICATION RULES**

1. The application form must be completed in full and submitted to the MQA to grants@mqa.org.za Applications received after the due time and date will not be considered. Application forms submitted to any other e-mail address at MQA will not be considered.
2. Applicants should submit their application/s using the prescribed MQA Discretionary Grant Application Form for the relevant project.
3. The application form must be completed in full.
4. It is the responsibility of the applicant to ensure that their application is received by MQA.
5. It is the applicant's responsibility to advise MQA on changes to contact person/s details.
6. All Employers/Organisations with multiple sites using one levy number must submit one consolidated application.
7. The application form may not be altered.
8. The application must be submitted by an Employer/Organisation registered with the MQA with accurate and complete company details.
9. Employers/Applicants must only apply for Learners who will be registered during 01 April 2023 to 31 March 2024.
10. The MQA may conduct a risk-based approach learner verification site visits to approve grants prior to payment of any grant.
11. Applying Employers/Organisations must be Workplace Approved by MQA or any SETA for the trade that they are applying for including the sites in which the Workplace Learning is to be conducted.
12. MQA reserves the right to conduct due diligence audit before or after allocation of discretionary grants (this may be desktop or physical).
13. Centre of Specialisation TVET must have an SLA with a company within the Mining and Minerals Sector prior to the application.

**NB: MQA Funding Policy Rules will apply, and the above rules must be read in conjunction with the MQA funding policy.**

### C. EMPLOYER/TVET COLLEGE INFORMATION

Employer/TVET College Name			
Skills Development Levy (SDL) Number (Paying or Exempted)			
Site SDL Number (Paying levies- If applicable)			
Organisation Registration Number (If applicable)			

### D. PHYSICAL ADDRESS

Site Street Name and Number			
Area/Suburb		City/Town	
Postal Code		Province	
District Municipalities			
Local Municipalities			
Rural or Urban			

### E. POSTAL ADDRESS

Site Street Name and Number			
Area/Suburb		City/Town	
Postal Code		Province	

### F. SIZE OF THE ORGANISATION (*MINING HOST COS COMPANY*)

Size of the Organisation	Small (0 – 49)	Medium (50 – 149)	Large (<150)
	Has the organisation submitted the WSP/ATR In 2021?	Yes	
Has the organisation submitted the Pivotal Plan and Report in 2022?	Yes		No
Is the organisation workplace approved?	Yes		No

## G. TVET COLLEGE

Is the TVET College registered with the DHET?	Yes		No	
Is the TVET College recognised as a centre of specialisation	Yes		No	
Does the TVET College have an SLA with a company within the Mining and Minerals Sector to host their learner/s.	Yes		No	

## H. ARTISAN DEVELOPMENT GRANT – CENTRE OF SPECIALISATION

**Note:** Artisan Development Grant is paid in four tranches according to the grant rules as stated in the MQA funding policy.

Total Number of Learners Applied For

### *Contact details of person responsible for CoS Artisan Programme*

Name and Surname of Representative	
Representative Designation	
Office Number	
Cell Number	
E-mail	

**End of Form\_**