

Mining Qualifications Authority  
7 Anerley Road  
Parktown, Johannesburg  
Private Bag X118, Marshalltown, 2107  
Tel: 010 593 1916  
Email: [info@mqa.org.za](mailto:info@mqa.org.za)



MEMO

TO: SKILLS DEVELOPMENT FACILITATORS IN MMS

FROM: SAM SEEPEI CHIEF EXECUTIVE OFFICER

SUBJECT: 2013-14 MANDATORY GRANT SUBMISSIONS EXTENSIONS

DATE: 14 JUNE 2013

RE: EXTENSIONS FOR 2013-14 MANDATORY GRANT SUBMISSIONS (WSPs and ATRs)

Dear valued stakeholders,

This is a kind reminder that the deadline for the submissions of the Workplace Skills Plans and Annual Training Reports is **30 June 2013**. Please be reminded that you are welcome to apply for an extension by **30 June** or by not later than **5 working days after 30 June 2013**. In order to assist with the process of extensions please find attached the extension form that needs to be completed and addressed to Shaheen Buckus, Skills Development and Research Manager. You can send it using one of the following means:

- a) Email to [shaheenb@mqa.org.za](mailto:shaheenb@mqa.org.za) or
- b) Hand delivery or courier to 7 Anerley Road, Parktown, Johannesburg; or
- c) Post to MQA, Private Bag X118, Marshalltown, 2017

Please retain a copy of the application for extension as well as proof of submission to the MQA.

Yours faithfully,

Sam Seepei  
Chief Executive Officer