



ARTISAN DEVELOPMENT PIVOTAL DISCRETIONARY GRANTS APPLICATIONS FOR 2014-2015

SECTION 1	BACKGROUND INFORMATION
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The Minister of Higher Education and Training announced the “Policy for a Generic National Artisan Learner Grant Funding and Administration System” in June 2013. This policy has been sent out widely to MQA stakeholders and is also attached.

The intention of the policy is that blockages for implementing a single national artisan development programme are removed. Compulsory implementation of this policy is from the 1st April 2014.

In accordance with this policy each SETA, by the 30th November, is expected to have a process in place, to establish the numbers of artisan learners that qualifying employers want to train in the next financial year.

This then serves as a request to employers registered with MQA as a levy payer or who are exempted from paying levies, to apply for MQA Pivotal Grants for **Artisan Development** for the financial year
1 April 2014 to 31 March 2015.

The grant level is R 139 350 per learner and tranches (each is 25% of the total) as indicated below are as per the national policy:

- **Tranche 1** – On formal acknowledgement by the organisation for the training of the relevant numbers of learners;
- **Tranche 2** – On receipt of the certified copy of the original learning programme agreement and subsequent learner verifications conducted;
- **Tranche 3** – On learner completing the half-way point of the learning and the MQA verifying such;
- **Tranche 4** – On recommendation from NAMB for learner certification.

Applications for the discretionary grant for Artisan Development are open from the **8th November 2013 until 26th November 2013**. All applications for the grant **must** be received by the MQA at artisang@mqa.org.za by **15h00 on the 26th November 2013**.

Qualifying employers are requested to apply for the grants for the training of artisan learners for occupations as per the listing in **Government Gazette No. 35625 of 31st August 2012. (Attached)**

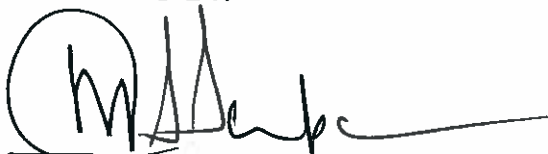
For ease of reference the core MQA artisan trades are listed below:

OFO Code	Trade
651302	Boiler Maker
651501	Rigger
652302	Fitter and Turner
653304	Diesel Fitter
653306	Diesel Mechanic
671101	Electrician
671202	Millwright
672105	Instrument Mechanician
651202	Welder
661301	Goldsmith
661302	Diamond and Gemstone Setter
711203	Diamond Cutter

Note must also be taken that non-core MQA trades will also be supported by the MQA.

APPLICATION DOCUMENT FOR DISCRETIONARY GRANTS FOR ARTISAN DEVELOPMENT

APPROVED BY:



MQA CHIEF EXECUTIVE OFFICER

SAM SEEPEI

DATE: 8 NOVEMBER 2013

PLEASE READ THESE GENERAL RULES AND CRITERIA BEFORE COMPLETING THIS APPLICATION.

1. This application form must be completed in full and submitted to the MQA on artisang@mqa.org.za by **15h00** on the **26th November 2013**.
2. Applications received after the due time and date will not be considered.
3. Where Employers have multiple sites, each site must complete and submit its own application form.
4. Training providers may not apply for grants and they may also not apply on behalf of an employer. The application must be submitted by an Employer registered with the MQA with accurate and complete company details and signed by the authorised employer representative.
5. Employers **must only** apply for Learners who will be registered and commenced training during 01 April 2014 to 31 March 2015.
6. The MQA will consider infrastructure and capacity of the nominated MQA accredited provider when deciding on the number of grants to allocate to an employer and reserves the right to conduct learner verification site visits.
7. Employers will only receive registration grants for each financial year for learners that commenced with learning in the same financial year.
8. The MQA may conduct learner verification site visits to approve grants prior to payment of any grant.
9. Grants will be subject to approval of learner verification site visit report if applicable.
10. If a learner is terminated before a registration grant is paid, an employer will lose that learner grant.
11. If a learner is terminated before the next periodical grant, all the subsequent grant tranches are forfeited.
12. If a learner is terminated before approval for certification, the tranche 4 is forfeited.
13. Non compliance to prevailing Learnership ratios for provider and workplace learning will result in all grants not paid yet being forfeited.
14. Provider training capacity will be confirmed.
15. Grants for Learnerships in other sectors will be awarded for MQA registered employers subject to the MQA scarce skills list.

EMPLOYER COMMITMENT

I, the undersigned confirm that as the duly authorised representative, the employer will comply to the above general rules and criteria and that all the information provided in this application is true and accurate.

Print Name: _____

Signature: _____ **Date:** _____

The following information is required to be completed in full:

EMPLOYER NAME

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SKILLS DEVELOPMENT LEVY NUMBER (L NUMBER) OR MQA REGISTRATION NUMBER

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APPROVED PHYSICAL ADDRESS (SITE)

POSTAL ADDRESS

EMPLOYER REPRESENTATIVE CONTACT DETAILS

NAME AND SURNAME	
DESIGNATION	
TEL NUMBER	
FAX NUMBER	
CELL NUMBER	
E-MAIL ADDRESS	

EMPLOYER BANKING DETAILS

NAME OF BANK	
BRANCH NAME	
BRANCH CODE	
ACCOUNT NUMBER	

